



## DUMMER PARISH COUNCIL

**Chairman:** Councillor Sheila Harden

**Clerk:** Wendy Reynolds

**Tel:** 07436786896, **Email:** [clerk@dummerparishcouncil.gov.uk](mailto:clerk@dummerparishcouncil.gov.uk)

### MINUTES OF THE ORDINARY MEETING

Monday 9<sup>th</sup> September 2024 at 7:00pm at Dummer Village Hall, Up Street,  
Dummer, RG25 2AK

**Councillors Present:**

Cllr Sheila Harden – Chair, Cllr Manuela Gazzard – Vice Chair, Cllr Julian Jones, Cllr Liz Nelson and Cllr Sascha Mullen

**Also in attendance:**

Wendy Reynolds – Clerk, and 5 members of the public

- 240901      The Chair opened the meeting at 7:00pm**
- 240902      Apologies**  
**RECEIVED** from PCSO Andy Jones
- 240903      Declarations of interest**  
**RECEIVED** No declarations of pecuniary interest relevant to the agenda
- 240904      Minutes**  
To approve as a correct record the minutes of the Dummer Parish Council meeting held on Monday 8<sup>th</sup> July 2024  
Approved minutes can be found on the Dummer Parish Council website ([www.dummerparishcouncil.gov.uk](http://www.dummerparishcouncil.gov.uk))  
**APPROVED** as a correct record the minutes of the Dummer Parish Council meeting held on Monday 8<sup>th</sup> July 2024

240905

**To open the meeting to members of the public**

There were 2 residents who raised the following items:

- Pub Drainage – The resident expressed concern for the ongoing issue of flooding at The Queen Inn and requested that the Parish Council investigate ways it can help. Cllr Nelson responded advising that she and Cllr Harden are looking into short term solutions for adopting quick flood defences, as well as more long term solutions. Cllr Nelson advised that any permanent flood defences will need to be approved by the brewery
- Housing – The resident wanted to express their concerns that Dummer Parish Council need to open the dialogue to address the Local Plan inclusion to build ten houses within the Parish. The resident asked for it to be added to a future agenda. Cllr Harden advised that Neighbourhood planning was on the agenda and this would be discussed

240906

**Reports**

**RECEIVED** monthly report from Cllr Harden:

- Responded to two licensing applications (McDonalds and Basingstoke Golf Club)
- An Environmental assessment report response has been submitted by Dummer Parish Council regarding the planning consultation for MOTO services at Junction 6 of the M3 in conjunction with other parishes in the area
- Submitted objections to Newlands Farm planning application
- Cllr Harden attended a session Rural Affordable Housing Scheme. Cllr Mullen will be attending in the coming days
- Post Office Lane resurfacing has been completed
- Flooding of Queen becoming a problem and is being investigated
- A researcher came and examined the Well House. They will share their research
- October meeting on the 14<sup>th</sup> October will include a presentation from Cllr Paul Harvey
- Cllr Harden advised that the next process in Warding the Parish is to create a submission to BDBC and that will then go to a committee meeting

**RECEIVED** monthly report from Cllr Julian Jones for Basingstoke Borough Council:

- The existing regulations in the Local Plan are being investigated due to change in Central Government policy

**RECEIVED** report from PSCO Andy Jones which can be found at Appendix A

**RECEIVED** monthly report from Cllr Juliet Henderson which can be found on the Dummer Parish Council website

**240907 Finance**

**240907.01 To note the current financial situation and the reconciliation of the bank balance**

**NOTED** the current financial situation and the reconciliation of the bank balance. This can be found at Appendix B

**240907.02 To approve requests for payments for August and September 2024**

**APPROVED** payment requests for August 2024. These can be found at Appendix C

**APPROVED** payment requests for September 2024. These can be found at Appendix D

**240908 To note the Conclusion of the Audit**

**NOTED** Conclusion of the External Audit with no recommendations. Notice of Conclusion to the audit will be posted on 11<sup>th</sup> September 2024

**240909 Policies**

The Standing Orders were **REVIEWED** and **ADOPTED**

**240910 Neighbourhood Planning**

Cllr Harden advised that the Parish Council will be beginning the process of putting together a Neighbourhood Plan. Cllr Harden requested that a housing survey be commissioned

**AGREED** to commission an anonymous housing survey

**240911 CIL and Working Group plans**

**AGREED** to the Parish Survey plan

**240912 Local Plan**

**NOTED** consultation coming to an end

**240913 Communications**

**NO OUTCOME**

**240914 Website**

**AGREED** to purchase page to show areas of local interest

**240915 To discuss any items of Parish maintenance**

**240915.01 Speed Indication Device (SID)**

**DEFERRED** until pole has been moved

**240915.02 Defibrillator at The Queen Inn**

**AGREED** Clerk to add the defibrillator to The Circuit and to act as custodian

- 240915.03 Road Maintenance**  
**AGREED** to contact Hampshire Highways regarding the deterioration of road at the end of Dummer Down lane going into Up Street
- 240915.04 Recreation Ground**  
 Rabbit problems ongoing. Hedges will be cut shortly and dead Elm removed by Colin Luff
- 240915.05 Tennis Courts**  
**ACTION** Cllr Harden to investigate options for secure locks
- 240916 Planning Applications**
- 240916.01 Dummer Footpath 2**  
 Proposed Diversion of Part of Dummer Footpath 2  
 Section 119, Highways Act 1980  
**DEFERRED** until Cllr Harden has a walkthrough. Parish Council to respond on a H&S basis
- 240916.02 24/00890/PREMN**  
 License Application McDonald's Hatch Warren  
**ITEM REMOVED** as application has been withdrawn
- 240916.03 T/00404/24/TCA**  
 Location: Meadow House Dummer Down Lane Dummer Basingstoke Hampshire  
 Proposal: 1 Holly: fell 1 Copper beech: crown lift to 9m above ground level. 1 Field maple: fell.  
**NO OBJECTION**
- 240916.04 24/01983/LBC**  
 Location: The Cottage Dummer Basingstoke Hampshire RG25 2AH Proposal: Raise the height of an existing chimney  
**NO OBJECTION**
- 240916.05 24/02006/HSE**  
 Location: 2 The Old Forge Dummer Basingstoke Hampshire RG25 2AG Proposal: Erection of a first floor extension and alterations to external finishes  
**DEFERRED** Extra Ordinary Meeting being held on 30<sup>th</sup> September to discuss to allow councillors to look at proposal in more detail
- 240916.06 23/03120/FUL**  
 Location: Land At Oakdown Farm Winchester Road Dummer Basingstoke Hampshire Proposal: Demolition of three dwellings, outbuildings and related structures and construction of storage and distribution units (use class B8) with ancillary offices and gatehouses, associated infrastructure works

(including parking and landscaping), and full details of site levels, access, drainage, tree retention and diversion of underground pipeline. (Phased and delivered across separate and self-contained plots)

**UPDATE will come to committee this year**

**240917      Agenda Items for October 2024**

- Dummer Down Lane grass
- Social events

**240918      Date of the next meeting**

**AGREED** that the date of the Ordinary Meeting shall be held on Monday 14<sup>th</sup> October 2024 at 7pm

**There being no further business the meeting closed at 20:25pm**

**Appendix A**

**Report by PCSO Andy Jones**

Nothing of note to report from a Policing prospective.

Wildlife crime remains a high priority in the rural areas especially this time of the year and Op Galileo patrols are often taken place into the early hours of the morning.

I have copied information below from a FB post announcing Hampshire Police trying out new technology (Facial Recognition) The link at the bottom of the page explains more how it works etc. Another step closer to catching criminals.

As part of our ongoing commitment to remove offenders from our communities, we will be carrying out a three day operation next week using live facial recognition (LFR) technology alongside traditional policing tactics.

This will be the first time this has been used in Hampshire.

The vans will be in Portsmouth, Southampton, Basingstoke and Winchester on Tuesday, Wednesday and Thursday next week. Areas where it is being used will be clearly marked with signage and officers will be on hand to speak to members of the public and answer any questions.

Images of people we want to speak to are added to a bespoke 'watch list' that is unique to the operation.

The technology uses live video footage of crowds passing a camera and compares the image to the list.

Any image that does not cause an alert is automatically and immediately deleted. No personal data is stored.

Any alerts are verified by the operator and a police officer will conduct enquiries with anyone who is matched. The officer will decide what action needs to be taken, in the same way that any other policing operation is conducted.

This pilot is part of our commitment to use everything at our disposal to keep the public safe and bring offenders to justice.

Visit our dedicated web page for more information about how the technology works and how we will use it: <https://orlo.uk/Tb8bA>

## **Appendix B**

| Monthly sheet August 2024 |                                |                        |                   |
|---------------------------|--------------------------------|------------------------|-------------------|
|                           |                                | Balance Bought Forward | 251,104.15        |
|                           |                                | Interest               | 307.45            |
|                           |                                |                        | <b>251,411.60</b> |
|                           |                                |                        |                   |
| DD                        | Scribe                         | Accounting software    | 37.20             |
| FPO                       | Karen Ross                     | Expenses (MS 365)      | 123.84            |
| DD                        | Vodaphone                      | Clerks phone           | 10.00             |
| DC                        | WelMedical                     | Defibrillator pads     | 71.94             |
| DD                        | Sky Business                   | Broadband              | 29.94             |
| FPO                       | HMRC                           | PAYE/tax               | 130.00            |
| FPO                       | James Dodd                     | Maintenance            | 575.00            |
| FPO                       | Wendy Reynolds                 | Expenses               | 2.70              |
| FPO                       | Wendy Reynolds                 | Salary                 | 520.00            |
|                           |                                |                        |                   |
|                           |                                |                        | 1,500.62          |
|                           |                                |                        |                   |
|                           | Balance as at 31st August 2024 |                        | <b>249,910.98</b> |
|                           |                                |                        |                   |
|                           | Current Account Balance        |                        | 6,744.09          |
|                           | Deposit Account Balance        |                        | 27,509.93         |
|                           | Development Control            |                        | 1,479.73          |
|                           | Play Area/CIL                  |                        | 214,177.23        |
|                           |                                |                        | <b>249,910.98</b> |
|                           |                                |                        |                   |

| August 2024 Payment Requests                                      |                                           |           |              |              |
|-------------------------------------------------------------------|-------------------------------------------|-----------|--------------|--------------|
| FROM                                                              | ITEM                                      | AMOUNT    | INVOICE NO   | PAY METHOD   |
| Scribe                                                            | Accounting Software                       | £37.20    | INV-6679     | Direct Debit |
| Sky Business                                                      | Broadband                                 | £29.94    | 1866611-0    | Direct Debit |
| Vodafone                                                          | Clerks phone                              | £10.00    | B5-652642017 | Direct Debit |
| Wendy Reynolds                                                    | Salary                                    | £520.00   | August       | Electronic   |
| HMRC                                                              | PAYE                                      | £130.00   | August       | Electronic   |
| Karen Ross                                                        | Expenses (repay MS 365 Subscription fee)* | £123.84   | August       | Electronic   |
| James Dodd                                                        | Maintenance                               | £575.00   | 2288         | Electronic   |
| Wendy Reynolds                                                    | Expenses                                  | £2.70     | August       | Electronic   |
| WelMedical                                                        | Defibrillator pads                        | £71.94    | 26904        | Debit Card   |
|                                                                   |                                           |           |              |              |
| Total                                                             |                                           | £1,500.62 |              |              |
| Authorised by                                                     |                                           |           |              |              |
| Authorised by                                                     |                                           |           |              |              |
| Authorised by                                                     |                                           |           |              |              |
| * Authorised in May 2024 but paid on K Ross' personal credit card |                                           |           |              |              |
|                                                                   |                                           |           |              |              |

## Appendix D

| September 2024 Payment Requests                             |                                                |            |              |              |
|-------------------------------------------------------------|------------------------------------------------|------------|--------------|--------------|
| FROM                                                        | ITEM                                           | AMOUNT     | INVOICE NO   | PAY METHOD   |
| HMRC                                                        | PAYE                                           | £130.00    | September    | Electronic   |
| Wendy Reynolds                                              | Salary                                         | £520.00    | September    | Electronic   |
| Oakley Training & Consultancy*                              | Defibrillator Cabinet                          | £678.00    | OS-5982      | Electronic   |
| BDP LLP                                                     | External Audit                                 | £504.00    | INV-00576204 | Electronic   |
| Sky Business                                                | Broadband                                      | £29.94     | 1928665-0    | Direct Debit |
| Scribe Accounting                                           | Accounting Software                            | £37.20     | INV-6927     | Direct Debit |
| James Dodd                                                  | Maintenance                                    | £415.00    | 2304         | Electronic   |
| Hampshire Association of Local Councils                     | Training                                       | £57.60     | INV-6887     | Electronic   |
| Dan Hazell Surfacing & Construction                         | Resurfacing Post Office Lane                   | £15,300.00 | TBC          | Electronic   |
| Grant Rogers**                                              | Fitting Defibrillator Cabinet                  | £95.00     | TBC          | Electronic   |
| Vision ICT                                                  | Domain renewal - November 2024 to October 2026 | £78.00     | 19004        | Electronic   |
| Vodafone                                                    | Clerks phone                                   | £11.01     | B5-663264164 | Direct Debit |
|                                                             |                                                |            |              |              |
| Total                                                       |                                                | £17,855.75 |              |              |
| Authorised by                                               |                                                |            |              |              |
| Authorised by                                               |                                                |            |              |              |
| Authorised by                                               |                                                |            |              |              |
| * Already purchased using emergency expenditure clause      |                                                |            |              |              |
| ** Estimate - work being carried out on 13th September 2024 |                                                |            |              |              |
|                                                             |                                                |            |              |              |